



Privacy Policy

Data Controller Name: Chief Executives' Forum (CEF)

Address: Clare House, 303 Airport Road West, Belfast, BT3 9ED

Telephone: 028 90 816440

Email: mail@ceforum.org

Introduction:

The General Data Protection Regulations (known as GDPR), which are effective from 25th May 2018, set out the main concepts and principles which organisations must comply with in both retaining and processing personal data.

CEF respects the privacy of all who visit our website. This Privacy Notice sets out how we use and protect any information you provide to us, or that we collect from you.

How we use your personal data:

To notify you of CEF related events and publications, if you have asked to be on the CEF mailing list for these.

To record your booking for, and attendance at, events associated with CEF and the dissemination of information arising from these.

Listed below are the details we may hold for you:

- Name
- Organisational Address
- Bank account details for suppliers (for processing payments by BACS)
- Telephone / Mobile Number
- Email address
- Purchase / Sales details

Visitors to our website:

CEF does not collect personally identifiable information without a visitor's knowledge. No personal data is being collected about you while you use the site.

Use of Cookies:

CEF will not use cookies to collect personally identifiable information about individuals who use the CEF website.

Third parties:

CEF does not give out your personal details to third parties, without your express consent.

Processing personal data:

CEF is legally entitled to process your personal data only when you have consented for us to do so. Personal data will only be used for the purposes stated and in line with GDPR.

Sharing your personal data:

Your personal data will be treated as strictly confidential and will be shared only within CEF in order to deal with your enquiry.

Does CEF transfer data to other countries?

CEF does not transfer personal data overseas (except in cases of organised visits).

How long do we keep your personal data?

CEF will retain your data only for as long as necessary to process information.

What is the process for withdrawing consent?

We really hope that you still want to stay in touch, and receive information about CEF events and publications. If so, you don't need to do anything. However, if you would prefer to be removed from our mailing list at any time, please email us at mail@ceforum.org

What rights do I have?

- You have the right to obtain confirmation that your data is being processed and access to your personal data
- You are entitled to have personal data rectified if it is inaccurate or incomplete
- You have a right to have personal data erased and to prevent processing, in specific circumstances
- You have the right to 'block' or suppress processing of personal data, in specific circumstances
- You have the right to data portability, in specific circumstances
- You have the right to object to the processing, in specific circumstances
- You have rights in relation to automated decision making and profiling

Who do I contact in CEF if I require any further information?

If you would like further information about any aspect of CEF's Data Protection Procedures you can contact CEF's Executive Director at mail@ceforum.org or via our office address: Clare House, 303 Airport Road West, Belfast, BT3 9ED

Further information about data protection regulations is available from the Information Commissioner's Office at the address below:-

Information Commissioner's Office

3rd Floor

14 Cromac Place

Belfast

BT7 2JB

Tel: 028 9027 8757 or 0303 123 11

Email: ni@ico.org.uk

Website: <https://ico.org.uk/global/contact-us/>

Changes to this privacy notice:

This privacy notice will be reviewed and updated regularly. This privacy notice was last updated on 25th May 2018.